LAND DESIGN
CONSULTANTS

PRINT REQUEST FORM

Fax to: 703.631.9414

DATE:

YOUR NAME:

COMPANY:

PHONE NUMBER:

PROJECT NAME:

PROJECT NUMBER:

PROJECT DESCRIPTION:

SPECIAL INSTRUCTIONS:

NUMBER OF PRINTS:

☐ STAPLED ☐ FOLDED

PRINT SIZE & MATERIAL (SEE FEE & BILLING INFORMATION BELOW)

PAPER	MYLAR
☐ 18 X 24	☐ 18 X 24
☐ 24 X 36	☐ 24 X 36

DELIVERY INFORMATION

☐ PICK UP AT LDC RECEPTION ☐ REGULAR MAIL

☐ S&H COURIER REGULAR ☐ S&H COURIER RUSH

☐ FEDEX ACCOUNT:

☐ STANDARD ☐ PRIORITY

SHIPPING ADDRESS:

Fee & Billing Information

If the total number of prints is less than 25 sheets, they will be printed by LDC at the following rates:

18 x 24 in. **$1.50 / paper sheet**
24 x 36 in. **$2.00 / paper sheet**

18 x 24 in. **$5.00 / mylar sheet**
24 x 36 in. **$7.50 / mylar sheet**

If the total number of prints exceeds 25, they will be printed by MBC Precision Imaging. A handling charge of 20% will be added to the amount of the MBC invoice if you do not have an account with MBC or if your MBC account number is not provided below.

MBC ACCOUNT: